

Victor Stokvis

FREELANCE BUSINESS & FUNCTIONAL ANALYST

+32 490 37 87 00 · victor@stokvis.me · Rue de Bure 9, 6953 Lesterny (BE) · Company number: BE 1007.272.546

PROFILE

Freelance analyst with fifteen years of experience at the intersection of business operations and IT. I am brought in where the business need is not yet clearly defined: I gather it across the organisation, translate it into testable requirements and map out what is needed technically and contractually to get there. At Solidaris I did exactly that organisation-wide for a CRM programme, including the full procurement dossier through to award. Because I also build and run business applications of my own, I assess requirements not only for completeness but for feasibility, impact and cost. I work independently from week one and deliver documentation a team can actually move forward with.

WHAT I DELIVER

- Needs analysis and stakeholder interviews, gathered organisation-wide and validated back with the business.
- Process analysis and modelling (AS-IS / TO-BE) with bottlenecks and improvement proposals.
- Functional requirements, user stories, functional design and acceptance criteria.
- Fit-gap analyses and package selection, including a substantiated recommendation for management.
- Procurement dossiers: tender specifications, award criteria, evaluation framework and assessment of submissions.
- Integration and data flow analysis across existing systems: interfaces, dependencies, risks.
- Implementation roadmap as a transferable basis for the delivery phase.

ASSIGNMENTS & EXPERIENCE

Functional Analyst

Solidaris NVSM — Flemish IT, Brussels (BE) | 2023 – Jan 2026

- Analysed business needs for a new CRM system across the organisation, gathering requirements from roughly 25 departments within Solidaris and directly affiliated entities.
- Translated those needs into functional requirements and mapped the integration with existing in-house applications: data flows, interfaces and dependencies.
- Ran the full public procurement procedure together with one colleague, from drafting the tender specifications and evaluating the submissions through to award.
- Mapped the follow-up steps and implementation roadmap after award, providing the basis for the delivery phase.

Founder & Analyst / Developer

Bienvio — digital studio, Wallonia (BE) | Jan 2026 – present

- Own studio serving small businesses: intake, analysis, functional design, build and handover — each within a fixed scope, timeline and price.
- Work directly with clients without an intermediary layer; accountable for expectation management, delivery and aftercare.

Co-owner & Operations Lead

Buteo Chambres d'hôtes & Espresso — Lesterny (BE) | 2024 – present

- Responsible for running a seven-room guesthouse with an espresso bar: financial management, suppliers, staff and guest administration.
- Analysed and digitised our own business processes: from manual lists to an integrated booking, payment and reporting system.

Independent Technical Project & Interim Manager

Maflingo — The Hague (NL) | 2018 – 2023

- Assignments for IT companies: implementation projects, planning, vendor management and delivery.
- Production of outdoor events, including temporary IT and network infrastructure under tight deadlines.

- Also co-founder of De Camphanen (2020 – 2022), a travelling campsite concept; jointly accountable for operations and finance.

Technical Project Manager

GidPro IT — Amsterdam (NL) | 2014 – 2017

- Led implementations of new local and cloud-based software for organisations with high security requirements.
- Mapped requirements and constraints, aligned with stakeholders and monitored planning, testing and delivery.

Account Manager

Van Hal Telecom — Soest (NL) | 2010 – 2014

- Wrote proposals and bids for public tenders at large government organisations and guided the implementation of awarded solutions.

APPLICATIONS BUILT

Stayflow — SaaS platform for guest management ONGOING

Bookings, guests, payments and financial reporting in a single platform. Analysed and implemented API integrations with the booking platform (bookings, guests, invoices, webhooks) and with the payment system via OAuth2, including logic to prevent double-counting of revenue. Set up as a multi-tenant product. Stack: Next.js, Supabase, PostgreSQL, Vercel.

Administration application for a medical practice DELIVERED

Invoicing, travel expenses, investments and depreciation, built around the Dutch VAT exemption for medical services — tax regulation translated into auditable business logic and reporting.

Digitisation of accommodation operations DELIVERED

Progressive web app for arrivals, room preparation and planning, connected to the booking system. Designed from observation of the daily working process and adopted directly by the team.

SKILLS & METHODS

ANALYSIS requirements analysis, process modelling, functional design, user stories, fit-gap analysis, acceptance testing

TECHNOLOGY API integrations (REST, webhooks, OAuth2), SQL/PostgreSQL, JavaScript/Next.js, Git, reporting and dashboard building

METHODS Agile/Scrum, project-based working, stakeholder and vendor management, European public tendering

EDUCATION

Commercial Economics SEP 2006 – NOV 2010

Amsterdam University of Applied Sciences (HvA)

Industrial Engineering & Management SEP 2004 – MAY 2006

Amsterdam University of Applied Sciences (HvA)

PRACTICAL

AVAILABILITY from 1 September 2026, 4 to 5 days per week

WORKING AREA all of Belgium and the southern Netherlands — partly or fully remote negotiable

LANGUAGES Dutch (native), English (fluent), French (B1 — reading and conversation)

RATE on request